



**LETTER OF INTENT PRIOR TO GRANT OF RECOGNITION/PERMISSION**

F.N. NCTE/WRC/ NRCAPP-6311/D.EL.ED/347<sup>TH</sup> /Meeting/2021/ 21880

Dated: 18/12/21

Subject: - Letter of intent prior to grant of recognition/permission under Clause 7(13) NCTE (Recognition Norms and Procedure) Regulations, 2014.

The Western Regional Committee in its 347<sup>TH</sup> meeting held on 03<sup>rd</sup> -5<sup>th</sup> DECEMBER 2021 on the basis of scrutiny of the documents submitted by the institution, input received from the Visiting Team Report and video-graph CD, observed that the following institution has adequate financial resources, accommodation, library and laboratory as prescribed in the norms and standards and that it fulfils all such other conditions relating to infrastructural and instructional facilities as required for proper functioning of the institution for the proposed teacher education course, and decided to issue Letter of Intent under clause 7(13) of the NCTE Regulations, 2014 as amended from time to time:-

| Sl. No. | File No.    | Name and address of the Institution  | Name of the Society / Trust   | Course  |
|---------|-------------|--|---|---------|
|         | NRCAPP-6311 | SARASWATI BSTC COLLEGE, VILL-HANUMANGARH, TEHSIL-HANUMANGARH, TOWN-HANUMANGARH, DIST-HANUMANGARH, P.O-HANUMANGARH, RAJASTHAN | SARAWATI CHILDREN VIKAS, VILL-HANUMANGARH, STREET-ELECTRICITY BOARD COLONY, TEHSIL-HANUMANGARH, TOWN-HANUMANGARH, DIST-HANUMANGARH, RAJASTHAN | D.EL.ED |

As per provision of clause 7(13) of the NCTE Regulations, 2014, as amended from time to time, the process of appointment of qualified staff as per policy of the State Government or University Grants Commission or University, may be initiated by the institution, and the affiliating body will provide all assistance to the institution to ensure that the staff or faculty is appointed as per norms for the course. **The institution shall submit the list of faculty, duly approved by the affiliating body, to the Western Regional Committee within two months from the date of Letter of Intent.**

In view of the above, before grant of formal recognition under clause 7(16) of the NCTE Regulations, 2014 is considered by the WRC, the following documents are required to be submitted by the institution: -

- The institution shall submit particulars of the staff duly approved by the University/affiliating body in the prescribed format available on the WRC, NCTE website.
- Copy of advertisement given for recruitment of faculty and staff.
- An affidavit on Rs. 100/-stamp paper from the Management to the effect that the institution has selected staff as per NCTE/State/University norms.

*Signature*

*Handwritten notes:*  
पता की जांच  
शुद्धि  
07/1/2022  
14/12/21



- d. Certificates of Educational & professional qualifications prescribed by NCTE in respect of all teaching staff showing their eligibility for appointment as per norms and experience certificate of the Principal /HOD. **The institution is required to:**  
**appoint faculty as per the provisions of the NCTE (Recognition Norms & Procedure) (Amendment) Regulations, 2017 dated 29.5.2017 notified on 09.6.2017 which *inter-alia* provides that the NET/Ph.D. (as per UGC (Minimum Standard and Procedure for award of Ph.D. Degree) Regulations, 2009) is now an essential qualification for the post of Assistant Professor for B.Ed., B.El.Ed. and B.A.B.Ed./B.Sc.B.Ed. courses.**
- e. In case of existing Teaching Education Programme, the institution is required to submit the staff list duly approved by the affiliating body for each of the existing Teaching Education Programme being run by the institution.
- f. Downloaded copies of the website of the institution with hyperlink of the same with NCTE as per provision of clause 7(14) of the NCTE Regulations, 2014.
- g. The institution shall convert the FDRs towards Endowment Fund & Reserve Fund into a Joint Account with Regional Director, WRC and furnish original of the same alongwith Form A duly signed by the Bank, showing details of the FDR Account No., Name and address of the Bank, Phone No. of the Bank, Branch Code, IFSC Code, Signature ID Code of the issuing authority of the FDR. The amendment in this regard may also be seen as per Notification issued on 29.04.2017.
- h. The Regional Director is an authorized officer on behalf of Western Regional Committee, NCTE. All the concerned Bank officers are requested to kindly consider and treat this letter as an authorization required for conversion of the FDRs in joint operation in the name of Management of the institution & Regional Director, WRC, NCTE.  
**The above documents should be accompanied with written representation alongwith an Affidavit (Rs.100/- stamp paper) stating under oath for correctness of documents being submitted by the institution to WRC- NCTE.)**
- i. **In case the existing institutions are not composite at present, they shall ensure to become composite institutions gradually.**
- j. The compliance report/reply alongwith all necessary documents accompanied with an Affidavit in support of the reply should be submitted **within two months from the date of issue of this letter, failing which action shall be taken as per provisions of the NCTE Act and Regulations**
- k. Admissions shall not be made until recognition under clause 7 (16) of the NCTE Regulations, 2014 is granted by the Western Regional Committee of NCTE and affiliation is obtained from the University/examining body concerned.
- l. The WRC also decided that the reply to LOI will be processed further subject to satisfactory reply by the institution in respect of the documents produced below:

*Done*



1. Affidavit on Rs. 100 stamp paper from the President / Secretary of the Management duly notarized giving the details of applications pending with NCTE and also the existing courses being run by the management on the same land where this application is proposed, as per format approved by WRC.
2. To submit the proof of submission of initial application to NRC in original, self attested.
3. To submit the proof of rejection of initial application by NRC in original, duly self attested.
4. To submit the proof of payment of processing fee at the time of initial application, self attested (photocopy of DD/ Bank Statement / Certificate from Bank etc.)

Yours faithfully,

*A.K.*  
17/11/2017

(DR.AKHIL KUMAR SHRIVASTAVA)  
(REGIONAL DIRECTOR)

**Enclosure**

Format of staff list for approval of faculty.  
Form A  
Format of Affidavit.

**Copy to:**

1. **THE MANAGER/SECRETARY**, SARAWATI CHILDREN VIKAS, VILL- HANUMANGARH, STREET- ELECTRICITY BOARD COLONY, TEHSIL-HANUMANGARH, TOWN-HANUMANGARH, DIST-HANUMANGARH, RAJASTHAN
2. **THE PRINCIPAL**, SARASWATI BSTC COLLEGE, VILL-HANUMANGARH, TEHSIL-HANUMANGARH, TOWN-HANUMANGARH, DIST-HANUMANGARH, P.O-HANUMANGARH, RAJASTHAN. **with a direction to submit all the requisite documents in compliance of the Letter of Intent prior to grant of recognition/permission under clause 7(16) of the NCTE Regulation, 2014.**
3. **THE DIRECTOR**, DIRECTORATE OF ELEMENTARY EDUCATION RAJASTHAN, BIKANER (a) with a request to provide all assistance to the institution to ensure that the staff or faculty is appointed as per NCTE Regulations, 2014, as amended from time to time.
4. IT SECTION, WRC, FOR UPLOADING ON WEBSITE.
5. OFFICE ORDER FILE/ INSTITUTION FILE. NRCAPP-6311